

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

October 7, 1999

Minutes No. 278

The J. Sargeant Reynolds Community College Board met on Thursday, October 7, 1999, 1701 East Parham Road, first floor conference room. Mr. Snyder, Chair, called the meeting to order at 12:30 p.m.

Present were:

Percy Brackett—City of Richmond
Warner E. Braxton, Sr.—Henrico County
James E. Copp—Hanover County
J. Douglas Freeman - Henrico County
Lerla G. Joseph—City of Richmond
Connie Moslow, Powhatan County
Lawrence Nuckols—Goochland County
Kenneth M. Perry—City of Richmond
LaVerne Byrd Smith - City of Richmond
H. B. Snyder, Jr. - Henrico County
Edward F. Steiner—Henrico County
C. Eugene White - Hanover County
Dale Wiley – City of Richmond

Absent were:

J. Scott Chapman – Henrico County
A. G. Johnson—Louisa County

Staff Present:

Pat Bozeman
Diane Brasington
S. A. Burnette
Joanna Hanks
Judy Harris
Natalie Meredith
Tom Overby
F. W. Taylor

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MINUTES

Mr. Snyder stated that the minutes of the September 2, 1999, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Freeman and seconded by Mr. Copp, the minutes of the September 2, 1999, meeting of the Board were approved as presented. The motion carried 13-0-0.

FACULTY SENATE REPORT

Ms. Bozeman reported that the Faculty Senate was working on finalizing a constitution and bylaws.

REPORT OF THE CAMPUSES

The Combined Campus Report was distributed and reviewed by Dr. Overby (Attachment A).

ECONOMIC DEVELOPMENT AND EXTENDED STUDIES REPORT

Dr. Hanks distributed and reviewed the Economic Development & Extended Studies report (Attachment B).

DEVELOPMENT AND PUBLIC RELATIONS REPORT

Ms. Brasington stated that the college was working on redesigning its web site. Also, Ms. Brasington said that the college won third place for its logo design at the Public Relations & Marketing District II Conference.

CLASSIFIED COUNCIL REPORT

Ms. Meredith stated that the council was working on developing professional development classes for classified staff.

LOCAL FUNDS STATEMENT

Mr. Taylor reviewed the Local Funds Accounts for the period ending July 31, 1999 (Attachment C).

BOARD COMMITTEE REPORTS

Finance Committee—Mr. Copp reported that the committee had met to review the Local Board Operating Budget for 2000-2001 (Attachment D) and the Downtown Campus parking deck proposal (Attachment E).

The committee recommends and so moves that the Board approve the Local Board Operating Budget for 2000-2001 and the Downtown Campus parking deck proposal as presented. The motion carried 13-0-0.

Instructional Programs Committee—Mr. White reported that the committee had met to review two proposals before the committee: (1) Career Studies Certificate Program in Early Childhood School-Age Child Care (Attachment F), and (2) Career Studies Certificate Programs in Emergency Medical Technology—Basic Technician; Emergency Medical Technology—Cardiac Technician, and Emergency Medical Technology—Paramedic.

The committee recommends and so moves that the Board approve the request for a new career studies certificate program entitled Early Childhood School-Age Care, to be initiated in the Spring 2000 semester. The motion carried 13-0-0.

The committee recommends and so moves that the Board approve the request for three new Emergency Medical Technology Career Studies Certificates: Basic Technician, to be initiated by the end of Fall 1999; Cardiac Technician, to be initiated by the end of Fall 1999; and Paramedic, to be initiated by the Spring 2000 semester. The motion carried 13-0-0.

INFORMATION ITEMS

1. Mr. Snyder informed the Board on the status of property that is being considered for donation to the college by Henrico County. This property will be used for the development of an eastern campus of J. Sargeant Reynolds.
2. Mr. Snyder briefed the Board on the positive interaction of all the participants at the college's recent retreat.
3. Dr. Burnette stated that the Western Campus Phase II building was progressing and that ground breaking for the Parham Road Campus bookstore should take place on October 18, 1999.
4. Dr. Burnette brought the Board up-to-date on the college and VCCS's legislative program initiatives for the 2000 General Assembly.

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ADJOURNMENT

There being no further business, Mr. Snyder adjourned the meeting at 1:45 p.m.

S. A. Burnette, Secretary

Harold B. Snyder, Jr., Chair