Addendum D - Emergency Drill Evaluation Report

Type of drill:  Click here to enter text.

Date of drill:  Click here to enter text.

Time drill started:  Click here to enter text.

Time drill concluded:  Click here to enter text.

If drill was to simulate an evacuation, how long did evacuation take:

  Time alarm sounded:  Click here to enter text.

  Time when all employees were evacuated and accounted for:  Click here to enter text.

  Total evacuation time:  Click here to enter text.

If the drill was for an interior/shelter evacuation emergency, describe the purpose of the drill:
Click here to enter text.

Evacuation Staff:  Click here to enter text.

Give a narrative to assess the drill including what went well and what needs improvement:
Click here to enter text.

Report completed by:  Click here to enter text.  Date & Time:  Click here to enter text.