

**J. Sargeant Reynolds Community College
Course Content Summary**

Course Prefix and Number: ADJ 290

Credits: 3

Course Title: Coordinated Internship in Administration of Justice

Course Description: Provides supervised on-the-job training in selected business, industrial, or service firms coordinated by the college. Laboratory 15 hours per week.

General Course Purpose: This course is an on-the-job training course designed for students who are completing their AAS degree in Administration of Justice. It gives students the ability to see firsthand the jobs and responsibilities associated with a career in the field of criminal justice. It allows students the opportunity to meet and interact with professionals in the field and to understand better their potential career choice.

Course Prerequisites and Co-requisites:

None

Student Learning Outcomes:

Upon completing the course, the student will be able to

- a. Demonstrate an understanding of the jobs in the criminal justice field;
- b. Understand hiring requirements in the field of criminal justice to include minimum qualifications as well as disqualifiers for being hired in the field;
- c. Demonstrate an understanding of responsibilities of the numerous branches of the criminal justice field; and
- d. Demonstrate a basic knowledge of the training required for jobs within the criminal justice field.

Major Topics to Be Included:

- a. Different job opportunities within the criminal justice field
- b. Hiring process of law enforcement and correctional jobs
- c. Training requirements
- d. Automatic disqualifiers within the field
- e. Responsibilities of agencies within field of criminal justice
- f. Ethical and moral importance in the field of criminal justice
- g. Professionalism, report writing and public speaking

Effective Date of Course Content Summary: April 3, 2018