

**J. Sargeant Reynolds Community College
Course Content Summary**

Course Prefix and Number: BUS 290

Credits: 3

Course Title: Coordinated Internship in Business Management and Administration

Course Description: Supervises on-the-job training in selected business, industrial or service firms coordinated by the college. Credit/practice ratio not to exceed 1:5 hours. May be repeated for credit. Prerequisite: Program head approval is required for enrollment in this course. Variable hours.

General Course Purpose: This course moves beyond the classroom to prepare the student for employment through internship opportunities in the areas of interest to the student.

Course Prerequisites and Co-requisites:

Prerequisite: Program head approval is required for enrollment in this course

Student Learning Outcomes:

Upon completion of the course, the student will be able to

- a. Demonstrate knowledge and skills requisite for employment in business, industrial, service, or non-profit organizations;
- b. Translate theory and principles into practice;
- c. Interact effectively with customers, co-workers, supervisors, managers, and other stakeholders in organizational settings;
- d. Demonstrate the ability to effectively participate in work-related activities; and
- e. Clarify career goals based upon experiences in real-world settings.

Major Topics to Be Included:

The topics of the internship will be determined by Business Administration, Management, and Marketing program heads, student, and on-site coordinator.

Effective Date of Course Content Summary: March 30, 2018