Course Prefix and Number: BUS 290  
Credits: 3

Course Title: Coordinated Internship in Business Management and Administration

Course Description: Supervises on-the-job training in selected business, industrial, or service firms coordinated by the college. Credit/practice ratio not to exceed 1:5 hours. May be repeated for credit. Prerequisite: Program head approval is required for enrollment in this course. Variable hours.

General Course Purpose: This course moves beyond the classroom to prepare the student for employment through internship opportunities in the areas of interest to the student.

Course Prerequisites and Co-requisites:  
Prerequisite: Program head approval is required for enrollment in this course.

Student Learning Outcomes:  
Upon completion of the course, the student will be able to  
a. Demonstrate knowledge and skills requisite for employment in business, industrial, service, or non-profit organizations;  
b. Translate theory and principles into practice;  
c. Interact effectively with customers, co-workers, supervisors, managers, and other stakeholders in organizational settings;  
d. Demonstrate the ability to participate effectively in work-related activities; and  
e. Clarify career goals based upon experiences in real-world settings.

Major Topics to Be Included:  
Business administration, management, and marketing program heads, student, and on-site coordinator will determine the topics of the internship.

Date Created/Updated (Month, Day, and Year): January 28, 2019