

**J. Sargeant Reynolds Community College  
Course Content Summary**

**COURSE PREFIX NUMBER:** LGL 126                      **CREDITS**     3

**COURSE TITLE:**     Legal Writing

**PREREQUISITES:** English 111 or permission of instructor and LGL125

**COURSE DESCRIPTION:** Studies proper preparation of various legal documents, including legal memoranda, letters, and pleadings. Involves practical applications. May include case and appellate briefs. English 111 or permission of instructor and LGL125. Lecture 3 hours per week.

**General Course Purpose:** To learn how to draft memorandums, briefs, and letters

**Major Topics to be included:**

- a. Grammar
- b. Legal Style
- c. Organization
- d. Legal Analysis

**COURSE OBJECTIVES:**

Upon successful completion of the course, the student will be able to:

- a. Write a legal brief or memorandum.
- b. Use proper English grammar.
- c. Apply the legal writing skills of accuracy, brevity and clarity.
- d. Write appropriate correspondence.

**Effective date of course content summary:** Revised February, 2009