



## 2018-19 Unusual Enrollment History Form

**Name**

Last	First	MI
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<b>EMPLID</b>	<b>Date of Birth</b>	<b>VCCS email address</b>
		_____@email.vccs.edu

Your 2018-19 Free Application for Federal Student Aid (FAFSA) has been flagged for “Unusual Enrollment History Review” by the U.S. Department of Education because you received Federal Pell Grant and/or Direct Loan funds at multiple education institutions during the review periods of 2014-15, 2015-16, 2016-17, and/or 2017-18. The flag requires Reynolds Community College to review your enrollment history and determine whether or not you are enrolling only long enough to receive cash refunds of federal student aid. In the process of reviewing your enrollment history, Reynolds will check the National Student Loan Data System (NSLDS) to obtain a complete history including the names of institutions you have attended and the dates of attendance.

**Please complete the steps below.** This is an **appeal process** and there are no guarantees of an approval. Your application for financial aid will not be considered until you submit this form with ALL required documentation.

- A. Please list **ALL** institutions (including Reynolds) attended during the academic periods of 2014-15, 2015-16, 2016-17, and 2017-18. Please attach an academic transcript for **EACH** of the schools listed (excluding Reynolds or any other Virginia Community College System institution). If you are unaware of where you received aid, you may log into NSLDS for assistance at [www.nsls.ed.gov](http://www.nsls.ed.gov).

Name of College or University	Dates of Attendance	Type of aid received (Pell Grant, Federal Student Loan, etc.)	Number of credits earned at the college/university?

- B. If you did not earn any academic credit at one or more of the schools listed above, attach to this form, a typed statement explaining the reason(s) for your failure to earn any academic credit. Provide an explanation for **EACH** of the schools where you did not earn any academic credit. Attach any supporting documentation (i.e., military obligations, police reports, medical documentation, etc.). The Office of Financial Aid will review your statement and supporting documentation to determine if you are eligible to continue receiving financial aid assistance.

**Certification and Signature:** I certify that the submitted information is true and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to provide additional proof of the information provided on this form. ***I understand that purposely providing false or misleading information on this form may result in reduction or repayment of aid, fines and/or imprisonment in this and/or future years.***

\_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date**

**Submit this form to Enrollment Services on any Reynolds campus or mail to J. Sargeant Reynolds Community College, Central Financial Aid Office, P.O. Box 85622, Richmond, VA, 23285-5622**

