ENGLISH INSTRUCTOR  
(POSITION NO. #FO085)

J. Sargeant Reynolds is the third largest community college in Virginia and offers a variety of programs and services to the residents of the City of Richmond and surrounding counties. Annually, our three campuses serve over 20,000+ credit students and provide training for an additional 15,000 students through the Community College Workforce Alliance. Over the years, we have educated more than 300,000 people in the Richmond area. Additional information is available at the College’s Website: http://www.reynolds.edu.

The College is seeking applicants who share in its commitment to students and teamwork. The College supports a culture of life-long learning, celebrating its diversity, and recruiting and retaining star quality employees. This position will be assigned to the School of Humanities and Social Sciences, located on the Parham Road Campus, 1651 East Parham Road.

TYPE OF APPOINTMENT: Full-time nine-month teaching faculty-ranked appointment. Salary commensurate with the education and experience of the applicant. Salary range: $41,263 – $64,000.

QUALIFICATIONS REQUIRED: Master’s degree in English or Composition/Rhetoric; Master’s degree with eighteen (18) graduate semester hours in English or Composition/Rhetoric. The selected candidate must be able to successfully pass the college’s pre-employment security screening.

QUALIFICATIONS PREFERRED: Knowledge of composition theory, research, and practice. Experience teaching college-level written composition. Experience with online teaching formats and instructional technology. Substantial evidence of involvement in college-related activities beyond the classroom. Experience with writing across the curriculum, writing in the disciplines, and/or speech across the curriculum. Knowledge of theory and research on writing assessment, writing placement, writing centers, developmental instruction, or ESL instruction. Demonstrated ability to work with students from diverse backgrounds. Demonstrated ability to employ multiple teaching strategies to create student-centered classrooms. Demonstrated ability to collaborate constructively with colleagues. Demonstrated ability to communicate effectively, orally and in writing.

POSITION RESPONSIBILITIES: The primary responsibility is to teach composition courses that may include Preparing for College Writing, College Composition I and II, Technical Writing, and Advanced Composition. Faculty loads normally total fifteen (15) credit hours per semester. Office hours, advising, and collateral duty assignments are required. Teaching assignments may include day and evening classes at multiple on- and off-campus locations, including dual enrollment. Opportunities for summer teaching will be based on student interest.

APPLICATION PROCESS: Application reviews will begin MARCH 19, 2015. Applications will be accepted until the position is filled.

To apply for this or any other Reynolds vacant position, please visit the Virginia Jobs website http://jobs.virginia.gov/. For full consideration, the cover letter, curriculum vitae, and unofficial undergraduate and graduate transcripts must be received with the online application. If you are invited for an interview, three current (within one year) letters of recommendation relevant to this position can be provided to the committee on the day of the interview, or must be received in the Office of Human Resources prior to the interview day. Official transcripts must be received in the Office of Human Resources prior to the first day of employment.

J. Sargeant Reynolds Community College does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit based factor in its employment opportunities, programs, services, and activities. Employment-related inquiries regarding the college’s nondiscrimination policy should be addressed to: EEO Officer, EEO@Reynolds.edu (804) 523-5877.