INFORMATION SYSTEMS TECHNOLOGY INSTRUCTOR
(POSITION NO. #FO294)

J. Sargeant Reynolds is the third largest community college in Virginia and offers a variety of programs and services to the residents of the City of Richmond and surrounding counties. Annually, our three campuses serve over 20,000+ credit students and provide training for an additional 15,000 students through the Community College Workforce Alliance. Over the years, we have educated more than 300,000 people in the Richmond area. Additional information is available at the College’s Website: www.reynolds.edu.

The College is seeking applicants who share in its commitment to students and teamwork. The College supports a culture of life-long learning, celebrating its diversity, and recruiting and retaining star quality employees. This position will be assigned to the School of Business.


QUALIFICATIONS REQUIRED: Master’s degree in Information Systems Technology; or Master’s degree with eighteen (18) graduate semester hours in Information Systems Technology. Demonstrated record of IT networking experience in a workplace or academic environment. The selected candidate must be able to successfully pass the college’s pre-employment security screening.

QUALIFICATIONS PREFERRED: Considerable occupational technical experience or teaching experience in one or more college-level disciplines including programming, database management, web design, mobile application programming, and desktop virtualization. Demonstrated record as an instructor promoting student success in online and/or hybrid classes. Demonstrated experience advising college students seeking to earn an information technology degree. Demonstrated experience as a user of a current version of Microsoft Office. Prior teaching experience in a community college setting is also preferred. Demonstrated ability to work with a widely diverse faculty, staff and student population. Demonstrated ability to communicate effectively, both orally and in writing.

POSITION RESPONSIBILITIES: The primary responsibility is teaching. Faculty loads are normally scheduled on an average of fifteen (15) credit hours per semester. Office hours, advising, and collateral duty assignments are expected. Teaching assignments may include day and evening classes at multiple on- and off-campus locations, including dual enrollment. Opportunities for summer teaching will be based on student interest.

APPLICATION PROCESS: Application reviews will begin APRIL 30, 2015. Applications will be accepted until the position is filled.

To apply for this or any other Reynolds vacant position, please visit the Virginia Jobs website http://jobs.virginia.gov/. For full consideration, the cover letter, curriculum vitae, and unofficial undergraduate and graduate transcripts must be received with the online application. If you are invited for an interview, three current (within 1 year) letters of recommendation relevant to this position can be provided to the committee on the day of the interview, or must be received in the Office of Human Resources prior to the interview day. Official transcripts must be received in the Office of Human Resources prior to the first day of employment.

J. Sargeant Reynolds Community College does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit based factor in its employment opportunities, programs, services, and activities. Employment-related inquiries regarding the college’s nondiscrimination policy should be addressed to: EEO Officer, EEO@Reynolds.edu, (804) 523-5877.