REFERENCE/INFORMATION LITERACY LIBRARIAN  
(POSITION NO. FA391)

J. Sargeant Reynolds is the third largest community college in Virginia and offers a variety of programs and services to the residents of the City of Richmond and surrounding counties. Annually, our three campuses serve over 20,000+ credit students and provide training for an additional 15,000 students through the Community College Workforce Alliance. Over the years, we have educated more than 300,000 people in the Richmond area. Additional information is available at the College’s Website: www.reynolds.edu.

The College is seeking applicants who share in its commitment to students and teamwork. The College supports a culture of life-long learning, celebrating its diversity, and recruiting and retaining star quality employees. This position will be assigned to Information and Library Services, Downtown Campus, located at 700 East Jackson Street.

**TYPE OF APPOINTMENT:** Full-time twelve-month professional faculty-ranked appointment. Salary commensurate with the education and experience of the applicant. Salary range: $53,883-$103,737.

**QUALIFICATIONS REQUIRED:**  
Master’s degree in Library and Information Science from an American Library Association accredited school. Considerable knowledge of emerging technologies utilized to design information literacy modules and other research and instructional materials (e.g., Web 2.0 technologies, LibGuides, Camtasia, Blackboard, etc.). Demonstrated ability to provide effective information literacy instruction through collaboration with faculty members. Demonstrated ability to provide in-person, email, and virtual reference services and assist a diversified user group in using both print and electronic library resources. Demonstrated ability to evaluate and recommend books, periodicals, and electronic databases for selection or de-selection. Demonstrated ability to promote library services and serve as the library’s liaison to assigned schools or departments. Demonstrated ability to communicate effectively, orally and in writing, and to work as a team member. The selected candidate will be required to complete the Commonwealth’s Statement of Economic Interest, and must be able to successfully pass the college’s pre-employment security screening.

**QUALIFICATIONS PREFERRED:** Recent professional experience in an academic library, preferably a community college setting. Experience with library marketing is preferred.

**POSITION RESPONSIBILITIES:** Under the general guidance and direction of the Coordinator of Library Services, this position will participate in the implementation of an effective information literacy program through collaboration with faculty; explore and introduce new methods, emerging technologies, and open educational resources to be integrated into the curriculum and to create instructional materials; provide reference services through virtual reference, email, and phone; market and promote library resources and services among students and faculty; and evaluate and select print and electronic materials for purchase.

**APPLICATION PROCESS:** Application reviews will begin FEBRUARY 5, 2015. Applications will be accepted until the position is filled.

To apply for this or any other Reynolds vacant position, please visit the Virginia Jobs website http://jobs.virginia.gov/. For full consideration, the cover letter, curriculum vitae, and unofficial undergraduate and graduate transcripts must be received with the online application. Three current (within 1 year) letters of recommendation relevant to this position and official transcripts must be received in the Office of Human Resources prior to the first day of employment.

J. Sargeant Reynolds Community College does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit based factor in its employment opportunities, programs, services, and activities. Employment-related inquiries regarding the college’s nondiscrimination policy should be addressed to: EEO Officer, EEO@Reynolds.edu, (804) 523-5877.