

**RESPIRATORY THERAPY DISTANCE EDUCATION INSTRUCTOR/COORDINATOR**  
**(POSITION NO. FO134)**

J. Sargeant Reynolds Community College is the third largest community college in Virginia and offers a variety of academic programs and services to the residents of the City of Richmond and five nearby counties. Annually, our three campuses serve approximately 17,500 credit students and provide training for an additional 11,000 students through the Community College Workforce Alliance. During our 44-year history we have educated nearly 340,000 people in the Richmond area and 1 in 4 local working adults has attended Reynolds. Additional information is available at the College's Website: [www.reynolds.edu](http://www.reynolds.edu).

The College is seeking applicants who share in its commitment to students and teamwork. The College supports a culture of life-long learning, celebrating its diversity, and recruiting and retaining star quality employees. This position will be assigned to the School of Nursing and Allied Health, located on the Downtown Campus, 700 E. Jackson Street.

<b>TYPE OF APPOINTMENT:</b>	Full-time twelve-month faculty ranked appointment. Salary commensurate with the education and experience of the applicant. Salary range: \$43,776 - \$144,678. Approximate maximum hiring salary: \$65,000.
<b>QUALIFICATIONS REQUIRED:</b>	Associate's or Bachelor's degree in Respiratory Therapy and, hold a valid Registered Respiratory Therapist (RRT) credential with a current Respiratory Care Practitioner (RCP) license issued by the Virginia Board of Medicine. Two (2) years of related occupational experience in a clinical respiratory care setting. The selected candidate must be able to successfully pass the college's pre-employment security screening.
<b>QUALIFICATIONS PREFERRED:</b>	Master's degree in Education or Science. Minimum two (2) years of teaching experience in a Respiratory Therapy program. Demonstrated ability to teach effectively (instructional design, delivery, effectiveness) and incorporate technology in both the face-to-face and online environments. Demonstrated ability to be highly organized and detail oriented. Demonstrated ability to work as a member of a diverse team and address and resolve problems with diplomacy and tact. Demonstrated ability to use current software programs, to include Microsoft Office. Demonstrated ability to communicate effectively, both orally and in writing.
<b>POSITION RESPONSIBILITIES:</b>	The primary responsibilities are teaching (didactic, laboratory and clinical), establishing meaningful student learning outcomes, contributing to curriculum development and adoption of instructional materials, coordinating clinical rotations, participating in the marketing, recruitment and retention of students, recruiting and supporting qualified adjunct faculty, assisting with annual accreditation reports and the re-accreditation process, and working with advisory committee members. Faculty loads are normally scheduled on an average of fifteen (15) credit hours per semester. Office hours, advising, and college committee assignments are maintained. Teaching schedules may include day and evening classes and multiple campus and off-campus assignments; and, will require the ability to travel to various clinical and laboratory sites throughout the Commonwealth of Virginia.
<b>APPLICATION PROCESS:</b>	Application reviews will begin <b>July 14, 2017</b> . Applications will be accepted until the position is filled.
<b>CONTACT INFORMATION:</b>	Emily Duncan, Recruitment Coordinator Email: <a href="mailto:eduncan@reynolds.edu">eduncan@reynolds.edu</a>

To apply for this or any other Reynolds vacant position, please visit the Virginia Jobs website <https://jobs.agencies.virginia.gov>. For full consideration, the cover letter, curriculum vitae, and unofficial undergraduate and graduate transcripts must be received with the online application. If you are invited for an interview, three current (within 1 year) letters of recommendation relevant to this position can be provided to the committee on the day of the interview, or must be received in the Office of Human Resources prior to the interview day. Official transcripts must be received in the Office of Human Resources prior to the first day of employment.

*J. Sargeant Reynolds Community College does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit based factor in its employment opportunities, programs, services, and activities. Employment-related inquiries regarding the college's nondiscrimination policy should be addressed to: EEO Officer, [EEO@Reynolds.edu](mailto:EEO@Reynolds.edu).*