

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

**September 5, 2024
Minutes No. 413**

The J. Sargeant Reynolds Community College Board convened at 4:02 p.m. on Thursday, September 5, 2024, at the Parham Road Campus in the Workforce Development & Conference Center Gallery.

Board Members Present:

Mr. Peter Blake, City of Richmond
Mr. Bo Bundrick, County of Louisa
Dr. Brenda J. Drew, City of Richmond
Dr. Rajendra Dubey, Henrico County
Mrs. Allison M. Feinmel, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond excused at 5:35 pm
Mr. Jeffrie L. Hedrick, Henrico County
Mr. Owen M. Matthews, Hanover County excused at 5:10 pm
Mrs. Anne McDougall, Hanover County
Dr. Emmy Smith Ready, City of Richmond
Mrs. Monica L. Smith-Callahan, Henrico County arrived at 4:15 pm
Mrs. Mary L. Studevaut, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Dr. Barbara Brown, Powhatan County

Staff Present:

Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Dr. Jennifer Mezquita-Macaia
Ms. Cherie Parson
Ms. Lindsay Robinson
Mr. Sean Terrell

CALL TO ORDER

Mary Studevaut called the meeting to order.

ROLL CALL

Chair Studevaut affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Chair Studevant welcomed the board to the first meeting of the academic year and asked board members to briefly introduce themselves to the new board members.

MINUTES

Chair Studevant asked if there were any additions or corrections to the Minutes of the June 6, 2024 meeting.

Upon a motion by Mrs. Kathy Graziano and seconded by Mrs. Allison Feinmel. The Board approved the Minutes from the June 6, 2024 meeting. The motion carried 12-0-0.

PRESIDENT'S REPORT

Dr. Pando welcomed the board and presented on the following:

- Toyota T-Ten program accredited
- RPS Leadership Delegation visit to Steam Center in Brooklyn
- ATD Kickoff Institute
- Senator Kaine visits Downtown Campus Health Sciences
- CBS This morning
- LPN Pinning
- City of Richmond \$1 million to help build bio tech and life sciences
- Summer Bridge 2024
- GRTC Bus Stop on Parham Road Campus
- Gold Status Military College – Provides Technology
- Welcome New Colleagues and recent promotions - Cherie Parson, Dr. Jennifer Mezquita-Macaia
- AACC elected to Board of Directors
- Faculty Return to Campus – Back to the Nest
- In Memoriam – Dr. Ann Sullivan
- First Day of Classes – Fall 2024
- Chancellor's Retreat – Reynolds Data Capacity
- College In-Service - September 24
- Thank you

FEATURED PRESENTATION

Fall Enrollment and Retention Update by Dr. Lori Dwyer and Dr. Jennifer Mezquita-Macaia.

Dr. Mezquita-Macaia kicked off the presentation informing the board the college hit the stretch goal of 100% head count and exceeded the (Full Time Equivalent) FTE stretch goal. The college also exceeded retention numbers with a 3.6% gain in retention of black students and a 3% gain with Hispanic students.

Next Dr. Dwyer reported the college had a 6.5% gain over last year with First Gen students. Dr. Dwyer also shared the decline in the number of students who were backed-out or dropped due to nonpayment. The college issued contemporary statements and included resources to help students with the process. Dr. Dwyer then shared details on the Program Maps and Incentives Program funded through private donations.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Report posted to Boarddocs.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Reports posted to Boarddocs.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Report posted to Boarddocs.

ASSOCIATE VICE PRESIDENT OF RESEARCH, PLANNING AND GRANTS

Report posted to Boarddocs.

BOARD OPERATIONS & PLANNING COMMITTEE

Mr. Owen Matthews reported Dr. Pando, Board Chair, Mary Studeviant, and he met with the two newest members of the board last month. Mr. Owens also shared plans for a Special Meeting to be held on November 21, 2024, in place of a Board Retreat. The Chancellor will be the guest speaker, and the evening will conclude with a dinner.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Mezquita-Macaia reviewed the Addendum to the Student Code of Conduct and asked the board for the following:

1. Approval of Student Code of Conduct Addendum.

After discussion Ms. Jeff Hedrick made a motion for approval and Dr. Rajendra Dubey seconded the motion. The Board approved the Student Code of Conduct Addendum. The motion carried 6-2-3.

FINANCE & FACILITIES COMMITTEE

Informational items were included in Boarddocs.

A motion was made by Mrs. Anne McDougall that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 11-0-0.

There being no further business to come before the Board, the meeting adjourned at 5:42 p.m.

Paula P. Pando, Secretary

Mary Studeviant, Chair