

# CETL ANNUAL REPORT

July 1<sup>st</sup>, 2024 -  
June 30<sup>th</sup>, 2025



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# CONTACT US



## ONLINE

Request assistance  
& access resources



## EMAIL

Click here to  
email CETL!



## PHONE

(804) 523-5612  
M-F, 10am-5pm



## IN PERSON

PRC – BH162  
DTC – TBD\*



## HAVING TROUBLE?

Request assistance  
with this form

*\*Exact CETL location and schedule for AY2025-2026 at DTC  
to be announced at Back to the Nest 2025.*

## ABOUT US

CETL at Reynolds Community College promotes the values of quality in teaching and learning, supports faculty in their development of instructional and professional skills, and delivers training programs that assist in strengthening the strategic priorities of the institution.

## OUR MISSION

To promote evidence-based instructional practices that empower Reynolds faculty to meet the varied needs of our students in order to prepare them for high demand careers and further study through transfer programs.

## OUR VISION

Inspire passion for lifelong learning among our Reynolds community and beyond.



# MEET OUR TEAM

## The Full-Timers



she | her

**DR. BRIANNE JACKSON**

**DEAN OF TEACHING  
AND LEARNING**



he | him

**C.J. BRACKEN**

**COORDINATOR OF  
INSTRUCTIONAL DESIGN &  
LMS ADMINISTRATION**



he | him

**KEVIN PRUYN BOULEY**  
**INSTRUCTIONAL DESIGNER**



he | him

**DEVERISK STRAND**  
**INSTRUCTIONAL DESIGNER**



she | they

**BENNARDO GARCIA-FRIAS**  
**COORDINATOR OF CETL**



she | her

**APRYL PRENTISS**  
**2025-2026 FACULTY FELLOW**

## The Part-Timers



he | him

**ANDREW HAHN**  
**INSTRUCTIONAL DESIGNER**



she | her

**SHALINI UPADHYAYA**  
**INSTRUCTIONAL DESIGNER**



she | her

**ABBIE WERNER**  
**INSTRUCTIONAL DESIGNER**



he | him

**JOSEPH PRADY**  
**EDUCATIONAL TECHNOLOGIST**



he | him

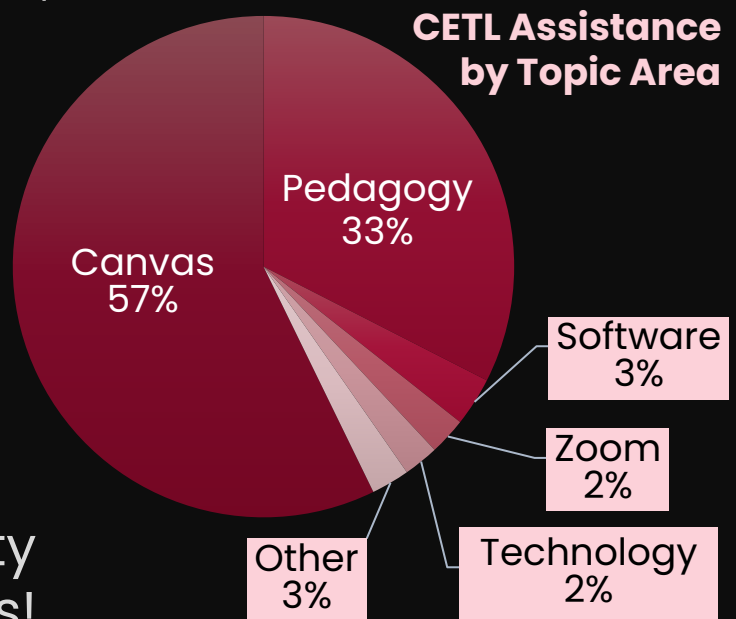
**IAN FLOMERFELT**  
**STUDENT WORKER**



# HERE FOR YOU Assistance Report

This year,  
CETL assisted  
**303** unique faculty  
members over  
**1,257** times total.

That's  
approximately  
**345 ½ hours** spent  
directly assisting faculty  
with specific requests!



**5%**  
by phone

\*3% other



**84%**  
via email



**8%**  
in-person  
or Zoom

Most faculty reach out via  
email, and **you can too!**



## SET UP FOR SUCCESS

### Course Kits

Course kits are premade, QM-compliant Canvas courses. Designed by Reynolds faculty with the primary goal of assisting adjuncts and new hires, **they are available for all instructors** to use in whole or in part as they see fit.

This year, CETL assisted in the development of **11** fully-deployed course kits, with **22 more** to be deployed before the start of AY2026.

# SPREADING THE WORD

## Conference Presentations





# STAYING SHARP Professional Development

## CONFERENCES

**9** total conferences attended\*

**16** monthly professional workshops attended

*\*Made possible via grant funding*



## TRAININGS

**3** graduate courses

**7** EdTech trainings

**10** other high-level trainings



## CERTIFICATIONS

**3** Quality Matters

**1** Creative Commons

**1** OLC Instructional Design



# CANDID COLLABORATION **CETL Panels**



AI IN EDUCATION



UNDERSTANDING NEURODIVERSITY



TRAUMA-INFORMED PEDAGOGY

In spring of 2025, CETL began hosting informal panel discussions with experts on various high-demand topics.

Panel questions were collected from Reynolds faculty via survey.

**Contact CETL** if you would like to join or learn more about upcoming faculty-led professional learning communities based on these topics!

All panels were attended by at least **20** faculty members!

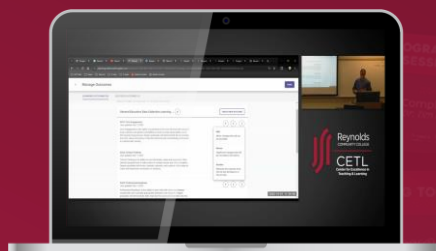
# WATCH & LEARN

## Video Resources

In order to increase the accessibility of our content, nearly all CETL offerings for AY24-25 were recorded and uploaded to our YouTube page.

CETL presented **52** video resources which received a collective **1,279** views.

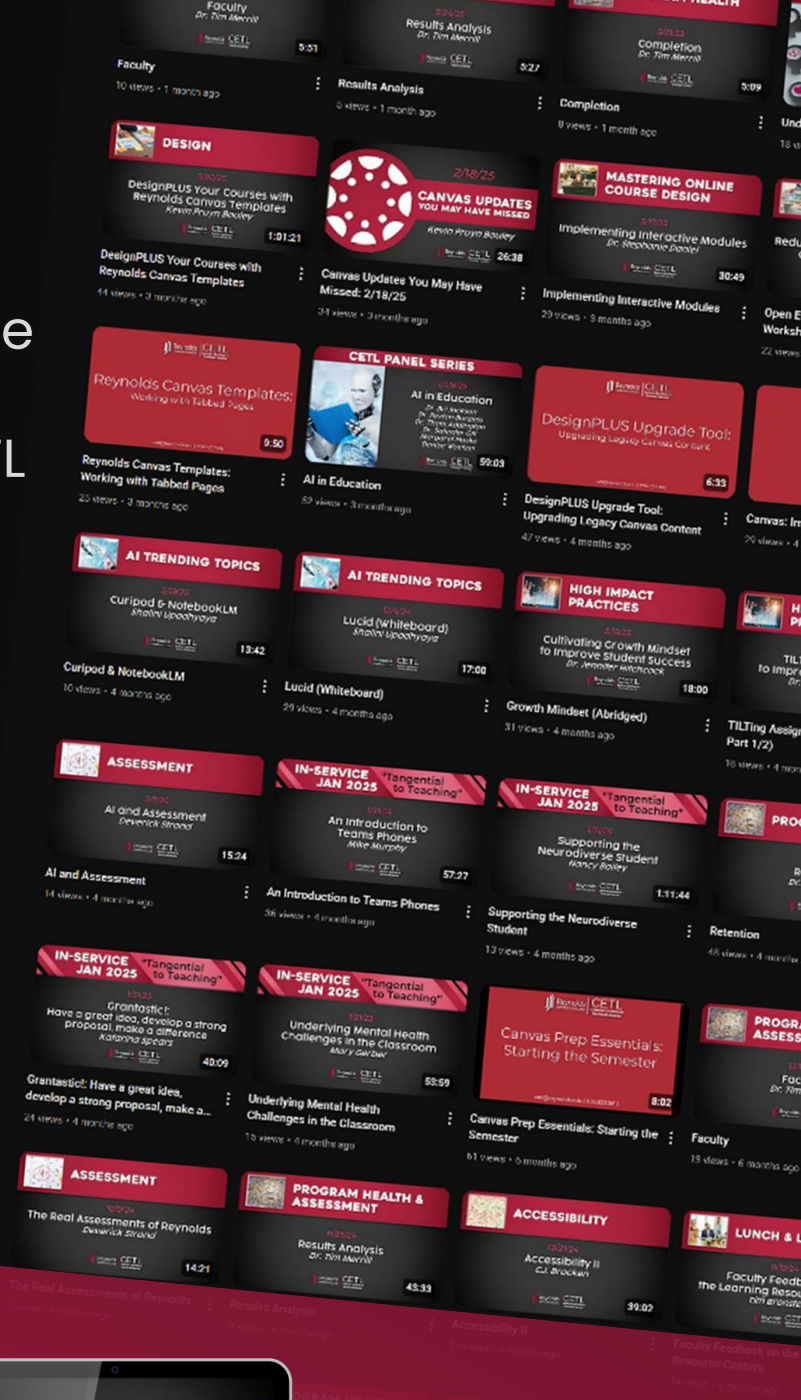
Our most popular videos were:



**TILTING  
ASSIGNMENTS**

**LEARNING  
OUTCOMES**

**PANEL: AI IN  
EDUCATION**





## FACULTY FELLOW **Stephanie Daniel**

### Mastering Online Course Design

*"The most rewarding aspect of the fellowship was designing the FOCUS (Facilitating Online Courses for Ultimate Success) 10-Week Training program.*

*Since instructional design is my second passion after student success, I thoroughly enjoyed creating this comprehensive resource alongside numerous faculty support materials focused on online instruction best practices."*

Designed the complete FOCUS 10-Week Training curriculum

Created **5** targeted one-pagers on critical topics

Developed **7** comprehensive checklists focused on online teaching excellence

Developed **10** FLOs and presented them over **12** times.

Provided personalized consultations for online course improvement to over **12** instructors

Created **4** asynchronous modules for online instruction best practices.

# FACULTY FELLOW

## Jennifer Hitchcock

### High Impact Practices & Growth Mindset

*"My fellowship was a truly rewarding experience! I enjoyed meeting with colleagues from across the college and working with them to revise their assignments to be more transparent and to promote a growth mindset in their courses.*

*I learned so much from working with instructors across disciplines, and I also appreciated my colleagues desire to learn more about "TILting" their assignments. Many faculty members also shared stories with me about how their students succeeded with more transparent assignments."*



Developed  
**8** FLOs and  
presented them  
over **20** times.

Created TILTed  
assignment  
repository for  
various courses

Created **2**  
asynchronous  
modules for  
faculty to learn  
about TILT and  
growth mindset.

Established High  
Impact Practices  
professional  
learning  
community

Provided  
feedback on TILTed  
assignments to over  
**50** instructors

Facilitated the  
Empowerment  
Reading Group



## BACK TO THE NEST 2024

Before the start of the semester, CETL was proud to host our inaugural *Back to the Nest* welcome event.

This 3-day event took place at both the Parham and Downtown campuses, with all sessions also livestreamed!

**24**

**TOTAL  
SESSIONS**

**100**

**TOTAL  
PARTICIPANTS**

**35**

**ATTENDED  
MULTIPLE  
SESSIONS**





# EVENTS CETL Open House



In September, CETL teamed up with The Kitchens to host a mocktail party.

This was a welcome event for our faculty as well as an opportunity to support our culinary students!



# EVENTS

## Winter Celebration

At the end of the fall semester, CETL expressed our appreciation with a party to revitalize post-grading faculty!





# EVENTS Faculty Forum



This year, CETL was bestowed the honor of facilitating Faculty Forum.

With the theme ***Because of You***, this event celebrated the hard work and lifelong impact of all Reynolds instructors.



**110**

**TOTAL  
PARTICIPANTS**

**36**

**ATTENDED  
MULTIPLE  
SESSIONS**

**3**

**ADJUNCT  
PRESENTERS**



# MOVING FORWARD **Pivoting PDO**

This year, CETL **reestablished the Faculty Advisory Committee.**

CETL's goals for AY2026-2027 were created in collaboration with this committee as well as Faculty Senate to ensure we provide instructors with relevant, meaningful support.

## **ASYNCHRONOUS COURSES**



- Courses that should take no longer than 2 hours to complete
- Fully asynchronous with knowledge checks and a capstone
- Final badge or certificate issued after demonstration of proficiency

## **COURSE-BASED APPROACH**

- Focus on larger ideas and offer a longer semester-long course of 3-4 sessions
- Cohorts available, but limited (to maintain quality feedback)



## **IN-PERSON OFFERINGS**

- Fewer, but more topical FLOs
- Increased focus on larger, high-quality PDO events
- Addition of evening opportunities to better support adjunct needs



# MOVING FORWARD **Expanding Success**



Following the success of our CETL Panel Series, we will be hosting additional panels with **new topics as well as deeper dives** into previous themes.



In response to the dramatic increase in viewership of CETL session recordings, we will be expanding into *CETL Shorts*—**Our core video content, delivered in 9 minutes or less!**



**Thank  
You!**