



### Behavior Intervention Referral Form

This report is designed for the college community (students, faculty, and staff) to report behavior of others that may be a threat or potential threat to the safety of the campus community. **If the observed individual is displaying behavior that is an immediate threat to the safety of the college community, Police & Security Services should be immediately notified at 804-523-5911.**

#### Incident Information

Date of Incident (if applicable): \_\_\_\_\_

Time of incident: \_\_\_\_\_

Location of incident: \_\_\_\_\_

Name of Student / Person Involved in Incident: \_\_\_\_\_

EMPL ID / SSN: \_\_\_\_\_

Please check the box(es) that best describes the incident being reported:

- |   |  |
|---|--|
| <input type="checkbox"/> Student Misconduct | <input type="checkbox"/> Mental Health Issue / Concern |
| <input type="checkbox"/> Sexual Misconduct  | <input type="checkbox"/> Threatening Behavior          |
| <input type="checkbox"/> Academic Honesty   | <input type="checkbox"/> Other (please describe) _____ |

Please provide a detailed description of the incident, paying particular attention to the behaviors of the person in question. Concrete, specific observations are most useful:

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Please list the names and contact information of any witnesses to the incident (if applicable):

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

#### Your Information

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit this report to the Office of Student Affairs  
Fax: 804-523-5714