

Summer Session Guidelines Addendum

Approved by the Executive Cabinet on February 10, 2022

1. Exclusive of approved exceptions, nine-month teaching faculty who are contracted to teach in the summer session will be compensated as follows:
 - a. first six (6) workload credits to be paid at the faculty member's full-time summer rate
 - b. each workload credit thereafter to be paid at the faculty member's adjunct rate

Approved exceptions to the provisions above include, but may not be limited to:

- 12-month teaching faculty
 - nursing clinical coordinators
 - faculty awarded Summer Professional Contracts for centralized advising, assistant to the dean, and/or program head assignments
2. The college will operate at an efficiency rate of 1.04 or 104% in order to perform based on the college's VCCS funding model. Currently, the college is funded at an efficiency level of 1.04.
 3. As prescribed in Policy 3-37, paragraphs III.G and III.H, ten (10) workload credits is considered a full workload. Workload credits in excess of ten shall be considered overload. Faculty may not be assigned more than three (3) workload credits of overload for the summer session. Overload credits will be compensated at the faculty member's adjunct rate.
 4. For budgeting purposes, the average full-time one-credit summer rate for each summer will be calculated by Human Resources and communicated to the Budget Office each year by February 1.

This version will remain in effect until superseded by a newer version