

Best Practices Safety Inventory for High Risk Instructional Programs

Academic Services & Research and Workforce Development

College: Reynolds Community College

Include all high risk programs—academic and workforce development—below (please provide title of each program):

Program 1: Career Studies Certificate in Welding

Program 2: AAS in Automotive Technology

Program 3: Certificate in Automotive Technology

Program 4: Career Studies Certificate in Hybrid and Electric Vehicle Technology

Program 5: Certificate in Diesel Mechanics Technology

Item	Best Practices	Yes	No
1.	Develop written policies for supervision of students in labs	X	
2.	Emphasize existing policies requiring instructors of industrial technology programs to stay current in their industry	X	
3.	Develop written policies that require written manuals related to safety in labs and classrooms	X	
4.	Develop written policies regarding personal projects in labs	X	
5.	Include safety requirements in instructor evaluation forms	X	
6.	Develop written policies that require written classroom and lab rules of behavior	X	
7.	Develop written policies that require instructors to be familiar with emergency equipment	X	
8.	Develop written policies that require students to pass a safety test before working in labs	X	
9.	Develop written policies that utilize advisory councils in certificate and degree programs to examine safety-related topics in current industries	X	
10.	Develop written policies that require student emergency training and awareness in classes	X	
11.	Develop written policies that require instructors to provide information on and stress importance of safety in course syllabi	X	
12.	Develop written policies that require instructors to include a listing in course syllabi of all safety equipment	X	
13.	Develop written policies that require clean, organized labs and properly displayed safety signage	X	
14.	Develop written policies that require documentation of equipment inspections	X	

15.	Develop written policies that require instructors to enforce practices written in course syllabi	X	
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